

Career History: Dave Rooney

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EDUCATION

Sept 2008 – May 2011: **Sheffield Hallam University**
BSc (Hons) Quantity Surveying (Day Release)

Sept 2006 – May 2008 **Sheffield Hallam University**
HNC Building Studies (With Merit)

Sept 2002 – Jun 2004: **Northallerton College**
A Level Business Studies
Advanced VCE - Information & Communication Technology

EXPERIENCE

September 2008 – Present: Assistant Quantity Surveyor, Balfour Beatty, Northallerton.

This role requires me to provide support to the Project QS and offer commercial support to operational staff. I am also commercially responsible for two geographic areas, with a combined turnover of £10 million. In addition to this I have mentored and developed the Commercial Assistant, acting in a supervisory capacity to ensure a high level of service is provided to the client. I am also involved in the development and growth of our business by tendering for 3rd party works. My other key duties include:

- Target Cost Assessment & Development
- Monthly Valuation Development
- Cost Monitoring
- Cost Value Reporting
- Subcontract Procurement and Management
- Site Measurement & Dispute Resolution
- Contract Administration (NEC)
- Analysis of Actual Cost against Target/Budget
- Compensation Event Capture

I am currently completing my APC with the RICS and working towards fulfilling the competencies required for the quantity surveying and construction pathway.

Achievements: In addition to adapting quickly to the role of Assistant QS, I re-designed and developed a new financial reporting system resulting in time and cost savings, whilst enabling the client to analyse the contract data more effectively. In doing so I have developed a strong and favourable relationship with a demanding client, whilst at the same time displaying a high level of

man management skills up and down the chain. In addition to this, I have re-negotiated a number of subcontract deals resulting in substantial cost savings for the business.

January 2008 – September 2008: Commercial Assistant, Balfour Beatty, Northallerton.

I was responsible for the processing, allocating and paying of subcontract invoices. I was also involved in contract database administrative duties and cost/value reconciliation exercises.

Achievements: Showed strong commitment and personal drive from the outset, by suggesting and implementing a number of changes to improve the efficiency and accuracy of team processes. Achieved my HNC in building studies with merit at Sheffield Hallam University and progressed on to the Quantity Surveying degree course. This was accompanied by a steadily increasing workload and promotion to Assistant QS within 9 months of employment.

SKILLS / ATTRIBUTES

Business skills

Through my degree studies and work experience I have developed business skills in:

- Contract Law and Administration.
- Effective Negotiation Skills
- Subcontract Management
- Customer Relationship Building and Management

Computing skills

- Excellent working knowledge of all Microsoft Office products and trained to an advanced level in the use of Microsoft Excel.
- Proficient in the use of Oracle's e-Business suite for cost monitoring and reporting.
- Elemental knowledge of CAD based design review packages.

PERSONAL ACHIEVEMENTS

- Raised money for Cancer Research by taking part in a race to the summit of Ben Nevis.
- Travelled around the world, living and working in the Far East, Australia, New Zealand and North America.
- Witnessed the birth of my daughter in October 2008 and have so far survived relatively intact.

PERSONAL STATEMENT

I am well organised and self-motivated, with excellent written and verbal communication skills. I pride myself on an ethos of high standards of professional integrity whilst always seeking ways to improve the level of service I deliver.

My early career path has been in the civil engineering sector, working on the North Yorkshire Term Maintenance Contract and I strongly believe these years have been extremely beneficial to my development, involving the overseeing of project targets and budgets, subcontract management, cost control exercises and month end valuation duties.

The role has also provided me with the opportunity to mentor and develop the commercial assistant, giving me invaluable man management experience. I have recently completed my Degree in Quantity Surveying which complements my other qualifications including a HNC in Building Studies, A Level Business Studies, an AVCE in Information and Communications Technology, and an advanced course in Microsoft Excel.

I have a commitment to my work and a drive to succeed, working to very high internal standards, and I believe that the qualifications I hold and experience I have gained make me a sound investment for the future growth of your company.